



**ANTELOPE VALLEY-EAST KERN WATER AGENCY
 ANTELOPE VALLEY-EAST KERN WATER AGENCY FINANCING AUTHORITY
 REGULAR BOARD MEETING AGENDA**

TUESDAY, MARCH 12, 2024, AT 5:30 PM

6450 WEST AVENUE "N," PALMDALE, CA 93551

**TELECONFERENCE LOCATION(S): 2856 Owens Way, Rosamond, CA 93560; San Marco
 5358/B, Corte Della Regina, Venezia, Italy, 30125; & ZOOM**

Teleconference: (669) 900-6833; ID No. 894 3572 7657#; PASSCODE: 0

Video Conference: <https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdBuQnRZOWszWU91VHdyUT09>

*****Please mute audio at all times unless speaking*****

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Division 7 – **Gary Van Dam** _____; Division 6 – **Audrey Miller** _____; Division 5 – **Robert Parris** _____; Division 2 – **Keith Dyas** _____; Division 1 – **Drew Mercy** _____; Division 3 – **Frank Donato** _____; Division 4 – **George Lane** _____

OFFICERS: General Manager – **Matthew Knudson**; Attorney – **Jim Markman/Tilden Kim**; Board Secretary/Treasurer – **Holly Hughes**

4. VOLUNTARY PUBLIC ROLL-CALL – If any member of the public wishes to introduce themselves, please feel free to do so now.

5. PUBLIC COMMENTS AND PERIOD OPEN TO THE PUBLIC – If anyone wishes to address the board on any item not on the agenda, please feel free to do so now.

6. ADOPTION OF AGENDA

			Page
6(a-1)	Adoption of Agenda for Regular Board Meeting of March 12, 2024	Board Order 6(a-1)	5

7. **CONSENT CALENDAR – ACTION ITEMS** – The public and board shall have an opportunity to comment on any action item(s) on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.

			Page
7(a-1)	Approve Minutes of the Regular Board Meeting of February 27, 2024	Board Order 7(a-1)	7
7(a-2)	Approve Quarterly Customer Newsletter (Public Information Committee Review 3/5/24)	Board Order 7(a-2)	13

8. **ITEM(S) FOR CONSIDERATION AND POSSIBLE ACTION**

a. Finance Committee (FD/GL/KD) 03/07/24 Page

8(a-1)	Consideration and possible action to accept and file the Check Register Lists for the period of February 15, 2024, through February 28, 2024	Board Order 8(a-1)	15
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b. Customer Relations & Public Information Committee (GV/GL/DM) 03/05/24 Page

8(b-1)	Consideration and possible action on distributing the 2023 Annual Water Quality Reports for Los Angeles County and Kern County (Laboratory Manager Wray)	Board Order 8(b-1)	21
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c. High Desert Water Bank Committee (FD/KD/GV) 02/29/24 Page

8(c-1)	Monthly Update on the High Desert Water Bank (HDWB) Project (Engineering Manager Livesay)		n/a
8(c-2)	Consideration and possible action on Amendment to Stantec’s Engineering, Design, & Hydrogeology contract for engineering design services for the on-site electrical power distribution system associated with the HDWB project in the not-to-exceed amount of \$609,896; HDWB Budget (Engineering Manager Livesay)	Board Order 8(c-2)	39

d. Water Projects Committee (AM/GL/KD) 03/08/24 Page

8(d-1)	Consideration and possible action on Amendment to Kennedy Jenk’s Engineering & Design contract for the SNIP Phase II project in the not-to-exceed amount of \$124,030; Budgeted (Engineering Manager Livesay)	Board Order 8(d-1)	51
8(d-2)	Consideration and possible action on solicitation of proposals for West Administration Building Roof Repair/Replacement (Senior Engineer Roberts)	Board Order 8(d-2)	61

9. GENERAL MANAGER’S REPORT ON WATER SUPPLY, PROJECTS, AND PROGRAMS

- a. Overview of Annual Water Treatment Plant Shutdown/Maintenance
- b. Review of State Water Contractors Monthly Meetings
- c. Update on Justin G. Lane Water Sciences Scholarship Endowment

10. DIRECTORS REPORTS**11. ATTORNEY REPORT****12. REQUEST FOR FUTURE AGENDA ITEMS****13. CLOSED SESSION**

- a. *Possible* Closed Session – Conference with Legal Counsel – Existing Litigation, to which the local Agency is a party pursuant to Government Code Section §54956.9(d)(1), one case, *CV Communities, LLC v. Antelope Valley-East Kern Water Agency*, Los Angeles County Superior Court Case No. 20STCV10953
- b. *Possible* Closed Session – Board Officer Evaluations of the General Manager and Board Secretary-Treasurer Positions, pursuant to Government Code Section §54957
- c. *Possible* Closed Session - Conference with Legal Counsel - Potential Litigation, pursuant to Government Code Section 54956.9(d)(2) (“based upon existing facts and circumstances there is a significant exposure to litigation against the local agency”) regarding Claims Tendered by Blois Construction, Inc. on High Desert Water Bank Project.

14. CLOSED SESSION ANNOUNCEMENTS**15. ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR TUESDAY, MARCH 26, 2024, AT 5:30 P.M.**

Note: The Board reserves the right to discuss and/or act on all the above agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 943-3201 or writing to Antelope Valley-East Kern Water Agency at 6450 West Avenue N, Palmdale, CA 93551. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary-Treasurer at hhughes@avek.org or (661) 943-3201, or at the Antelope Valley-East Kern Water Agency, 6450 West Avenue N, Palmdale, CA 93551. Board meetings are subject to audio recording.

Posted: March 8, 2024, at 3:30 p.m. by Holly Hughes, Board Secretary-Treasurer